

Application No: \_\_\_\_\_



**APPLICATION FOR ELECTRICITY INSTALLATION AND SERVICE UPGRADE**  
**PLEASE ONLY WRITE ON THE APPLICABLE SPACES OF THIS FORM.**

**All relevant sections of this application must be filled out completely in order to be considered valid.**

**A. Name of Property Owner(s):** \_\_\_\_\_  
*(Copy of Property Ownership and a valid Government-issued picture ID is required)*

**Location of Property:** \_\_\_\_\_

**Telephone Number:** Cell ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_

**Work ( ) \_\_\_\_\_ Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**B. Name of Agent acting on behalf of property owner/s:** \_\_\_\_\_  
*(Letter of Consent and Proof of Ownership from Property Owner and a valid Government-issued picture ID of Agent is required.)*

**Telephone Number:** Cell ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_

**Work ( ) \_\_\_\_\_ Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**C. Occupancy:**  Residential  Commercial  Construction

**D. Specify:**  Temporary  Other \_\_\_\_\_

Upgrade  Renewable Energy

**Account #** \_\_\_\_\_ **Meter #** \_\_\_\_\_

**E. Supply Required:**

**Overhead**  **Underground**

**2-Wire**  **3-Wire**  **4-Wire**

**Size of main switch** \_\_\_\_\_ **Number of Circuits** \_\_\_\_\_

**Number of Meters Required:** **1 Phase:**  **2 Phase:**  **3 Phase:**

**Bi- Directional:** **1 Phase:**  **2 Phase:**  **3 Phase:**

**F. Load:**

(a) Lighting \_\_\_\_\_ (b) Water Heating \_\_\_\_\_ (c) Air Conditioning Motors \_\_\_\_\_

(d) Cooking \_\_\_\_\_ (e) Other motors loads \_\_\_\_\_ (f) Space Heating \_\_\_\_\_

**G. Name of Licensed Electrician:** \_\_\_\_\_ **Electrician License Number:** \_\_\_\_\_



**NOTE THE FOLLOWING REQUIREMENTS WHEN APPLYING FOR ELECTRICITY INSTALLATION OR SERVICE UPGRADE.**

**Property Owner(s)** as in section **A**: When applying for electricity, the Application for Electricity Installation and Service Upgrade form needs to be submitted in the owner's name along with a copy of proof of property ownership and a copy of a valid Government issued picture ID.

Service Upgrades require that a change from the **Property Owner(s)** name to the tenant's name(s) be signed by the Property Owner. The BVI Electricity Corporation's account number and meter number **MUST** be filled out on the Application for Electricity Installation and Service Upgrade form.

Accounts held at BVI Electricity Corporation in a deceased person's name, cannot be transferred into another name(s) unless a copy of the Probate is provided indicating the name(s) which the account will be transferred to.

If the **Applicant** is not the **Property Owner**, the application must be accompanied by a letter from the Property Owner giving consent for the Applicant to apply for the service and a copy of a valid Government issued picture ID for both the Property Owner and the Applicant.

- An application submitted by more than one (1) person, the application must be signed by all persons.
- An application submitted in a business name should be accompanied by a letter bearing the Company's name and naming the person authorized to sign on behalf of the Company.

**An Agent**: as in section **B** is a person who has been given written permission to act on behalf of the property owner(s). The written permission and a copy of a valid Government issued picture ID should be attached.

**Electricians**: as in section **G** can only sign on behalf of the **Property Owner(s)** only if written permission has been given to do so and said written permission should be attached.